

**CITY COUNCIL MEETING  
MUNICIPAL BUILDING  
116 W. Needles Ave., Bixby, OK 74008  
May 14th, 2012 at 6:00 P.M.**

CALL TO ORDER

MAYOR BOWEN

ROLL CALL

CITY CLERK

PLEDGE OF ALLEGIANCE

INVOCATION

**CONSENT AGENDA**

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes dated 04/23/12.
- b) Bill claim list.
- c) Discuss and/or approve purchase order for final payment of software support from Information Management Corporation (IMC) in the amount of \$4,131.25.
- d) Discuss and/or approve purchase order for software coverage for DVR system to L3 Communications Mobile-Vision, Inc. for \$3,050.
- e) Discuss and/or approve purchase order for City Hall remodel to Architects Collective for \$3,697.50.
- f) Bixby Municipal Court monthly report for April 2012.
- g) Multi Purpose Building Lease Renewal Agreement for 2012.
- h) Approve purchase orders to Winfield Solutions and Ewing Irrigation for fertilizer in the amount of \$3,000 for each vendor. Transfer funds from purchase order to Watkins Sand approved by council 1-9-12.
- i) Authorize purchase of 18" reinforced concrete pipe in the amount of \$1,974.72 from GNC Construction Products, Inc., under the Tulsa County Roadway Materials Contract for installation with the FY2010 CDBG Jim King Addition Drainage Project –Phase 1.
- j) Authorize purchase of 43" x 68" elliptical, reinforced concrete pipe in the amount of \$26,040 from Chandler Materials Company, under the Tulsa County Roadway Materials Contract for installation with the FY2011 CDBG Original Township and Midland Addition Drainage Improvements-Phase 1.
- k) Discuss and/or approve Request for Proposals for Janitorial Services for City Hall.

- l) The City of Bixby's annual resolution establishing the Nine-One-One (9-1-1) Emergency Telephone Fee rate within the city limits of the City of Bixby for calendar year 2013 at its existing rate of five percent (5%).
- m) Request to award nuisance abatement property mowing contract for the period June 1<sup>st</sup> 2012, through May 31<sup>st</sup>, 2013 to B&B Lawn Care.

## **REGULAR MEETING**

- I. Consider and take action on election of Mayor and Vice Mayor. Mayor Bowen
- II. Nomination for election of three (3) trustees for Oklahoma Municipal Assurance Group (OMAG) for three-year terms commencing July 1, 2012. Mayor Bowen
- III. Consider and take action on the approval of a resolution establishing water and sanitary utility user rates for the City of Bixby, including system development fees. Doug Enevoldsen
- IV. Consider and take action on an ordinance amending City Code, Title 5, titled "Public Safety"; enacting a new Chapter 9, titled "Emergency Medical Service Fee"; establishing an Emergency Medical Service (EMS) program and providing for fees to be assessed in support of that program. Patrick Boulden
- V. Discussion and consideration to attach an Emergency Clause to the previous ordinance item. Patrick Boulden
- VI. Consider and take action on a resolution establishing an Emergency Medical Service (EMS) Fee for providing emergency medical services by the City of Bixby at a rate of Three Dollars and Fifty Cents (\$3.50) for each single-family residential and multifamily residential water customer inside the city limits of Bixby and Four Dollar (\$4.00) for each single-family residential and multifamily residential water customer outside the city limits of Bixby. Patrick Boulden
- VII. Consider and take action on the approval of a resolution establishing stormwater utility user service charge rates for the City of Bixby. Doug Enevoldsen
- VIII. Consider and/or approve FY13 budget including budget resolution. Betty Koehn
- IX. Discuss and/or take action to authorize advertising bids for the 2011 bond-Bentley Park and Keas Field Project. Jared Cottle
- X. Discuss and/or take action on Change Order No. 1 and Final Adjustment of Quantities for the 2011 bond-Mingo Practice Field Renovations. Jared Cottle
- XI. Discuss and/or take action on a Final Change Order and Adjustment of Quantities for the 2006 Bond-Riverview Widening Project. Jared Cottle
- XII. Discuss and/or take action on a proposal for SCADA/Telemetry inspections services on the 148<sup>th</sup> Street Interceptor and Infrastructure Improvements project in the amount of \$3,500. Jared Cottle

- XIII. Discuss and/or take action on accepting bids for the FY 2011 CDBG-Original Township and Midland Addition Drainage Improvements-Phase I and awarding the contract to the lowest and best bid. Jared Cottle
- XIV. Discuss and/or take action on accepting bids for the FY 2010 CDBG-Jim King Addition Drainage Project-Phase I and awarding the contract to the lowest and best bid. Jared Cottle
- XV. Discussion and consideration of a resolution of the City of Bixby approving participation in the Metropolitan Tulsa HOME Consortium and authorizing the Mayor to execute a HOME Investment Partnership Act Consortium Agreement. Erik Enyart
- XVI. Discussion and possible action to accept the dedication of the right-of-way and General Utility Easement for property located at 15900 E. 181<sup>st</sup> St. S. Erik Enyart
- XVII. Discussion and possible action to approve a Waiver of the platting requirement per Zoning Code Section 11-8-13 for property located at 15900 E 181<sup>st</sup> St. S. Erik Enyart
- XVIII. Discussion and possible action to approve a License Agreement for part of a Lot 11, Block 2, Southwood, to allow the continued maintenance of an existing ground sign, outdoor lighting, and parking and paving areas on street right-of-way. Erik Enyart
- XIX. Discussion and possible action to approve a License Agreement from the City of Bixby to Carroll and Rosemary Smith and Brumble Construction Company, to allow an existing retaining wall and backfill constructed on the City's Oliphant drainage system property, adjacent to Block 1, Lot 14 of Legends II subdivision, 10574 South 93<sup>rd</sup> East Avenue. Patrick Boulden
- XX. Recommendation and proposed appointment of Dennis A. Sagely as an Alternate Municipal Court Judge of the City of Bixby. **(No action to be taken until the next regularly scheduled meeting of the City Council on Tuesday, May 29, 2012.)** Patrick Boulden
- XXI. Motion to enter into Executive Session and recess the regular meeting. Mayor Bowen
- XXII. Executive Session:
- A. Executive Session to engage in confidential communications between the City Council and its attorney concerning a pending claim, action and/or appeal from the Bixby Board of Adjustment's decision and order in BBOA Case No. 555, to permit the development of an "ice vending machine" as a principal use on property identified as Lot 1, Block 1, Jade Crossing, 7857 East 151<sup>st</sup> Street and to allow the development to proceed. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.4. Patrick Boulden
  - B. Discuss negotiations involving representatives of police officer employees, the Fraternal Order of Police (FOP) Lodge 189, for a new

collective bargaining agreement, Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.2. Patrick Boulden

- XXIII. Motion to reconvene regular meeting and exit Executive Session. Mayor Bowen
- XXIV. Consider and vote on any necessary action in regard to action to be taken by the City on a decision and order of the Bixby Board of Adjustment's in BBOA Case No. 555, to permit the development of an "ice vending machine" as a principal use on property identified as Lot 1, Block 1, Jade Crossing, 7851 East 151<sup>st</sup> Street. Patrick Boulden
- XXV. Consider and vote on any necessary action in regard to negotiations with representatives of police officer employees, the Fraternal Order of Police (FOP) Lodge 189, for a new collective bargaining agreement. Patrick Boulden
- XXVI. City Manager's Report Doug Enevoldsen
- XXVII. New Business Mayor Bowen
- XXVIII. Adjournment Mayor Bowen

Dated this 11th day of May 2012, at 5:00 p.m., at City Hall, 116 W Needles, Bixby, Oklahoma

Respectfully Submitted

Yvonne Scott  
City Clerk

**BIXBY PUBLIC WORKS AUTHORITY**  
**Board of Trustees**  
**Municipal Building**  
**116 W Needles Ave., Bixby, OK 74008**  
**May 14th, 2012**  
**Time: Following the City Council Meeting**

CALL TO ORDER

MAYOR BOWEN

ROLL CALL

CITY CLERK

**CONSENT AGENDA**

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes dated 04/23/12.
- b) Bill Claims List.
- c) Request for Proposals for Janitorial Services for the Dawes Building.
- d) Purchase order for the Water Department to purchase 1-inch water meters from Water Products for \$7,600.
- e) Purchase order in the amount of \$2,180 to Industrial Motors to perform emergency repair at Saker Lift Station.
- f) Purchase order in the amount of \$5,000 to reproduce and distribute Consumer Confidence Reports..
- g) Purchase order in the amount of \$2,500 to purchase three chemical metering pumps from Blue Book for the North Lagoon Disinfection Unit.

**BPWA**  
**REGULAR MEETING**

- I. Consider and/or approve FY13 budget including budget resolution. Betty Koehn
- II. New Business Mayor Bowen
- III. Adjournment Mayor Bowen

Dated this 11<sup>th</sup> day of May 2012, at 5:00 p.m. at City Hall, 116 W Needles, Bixby, Oklahoma

Respectfully Submitted,

Yvonne Scott

City Clerk